

Copperhaven School Council Meeting Minutes

DATE: November 19, 2024 @ 6:30 pm

Copperhaven School Library

Executive Members in Attendance

Sheila Monteith, Chair
Amy Campbell, Vice Chair
Kim Ross, Secretary
Pam Clendinning, Liaison to TBRA

Guests in Attendance

Ms Visscher, Principal
Ms Miners, Assistant Principal
Anne Montgomery, Trustee
Brogan Groves, Teacher
Margaret Culley, PSD Health & Wellness Facilitator

Members in Attendance

Jennifer Brooks
Allison Acorn
Katelyn Narain
Paula Kubica-Grant
Nick Grant

Meeting Details

Time	Item	Owner
6:30	Welcome and Call to Order	Sheila
6:33	Review of Agenda and Approval of previous minutes <ul style="list-style-type: none">Oct 2024 meeting minutes<ul style="list-style-type: none">Motion made by Katelyn to approve minutes	Sheila
6:34	‘Window of Tolerance’ Presentation by Margaret Culley (Health and Wellness Facilitator) <ul style="list-style-type: none">Action Plan for Comprehensive School HealthAdministrative Procedure 702Healthy Eating, Active Living, Mental Well BeingParent council as a partner in comprehensive school healthVarious states of regulation – ie. hyperarousal, window of tolerance, hypoarousalVarious strategies to encourage and promote regulation and co-regulation	Margaret
7:06	Trustee Report <ul style="list-style-type: none">See submitted reportSGCHS formal approval for construction funding to proceed	Anne
7:21	Principals Report <ul style="list-style-type: none">PAT results – many encouraging findings to celebrate along with small areas of improvement to focus on<ul style="list-style-type: none">Results report will be shared with school council in January meeting (also to be publicized on website)Parent teacher interviews - Plan to continue with both virtual and in person options as both appeal to families	Michelle

7:31	TBRA Fundraising Update	Pam
	<ul style="list-style-type: none"> ○ Holiday gift shop – a few more volunteer spots to fill <ul style="list-style-type: none"> ○ 40 minute time slot for each class to shop for gifts ○ ‘Angels’ for donations? This has been done in the past but has the potential to be Problematic for families who wish not to participate for a variety of reasons ○ Pizza day postponed – will be deferred to new year ○ Raffle for Christmas Concert – Planned to proceed via Rafflebox which has been all set up <ul style="list-style-type: none"> ○ Tickets to be available for purchase for one month before Christmas concert ○ One draw on second night of concert 	
7:36	Playground Update – deferred to January meeting	Sheila
7:36	Staff Appreciation and Special Events	Katelyn/Paula
	<ul style="list-style-type: none"> ○ Nov 20th goodie boxes for teachers to be distributed ○ Cookie boxes for December – Collect Dec 15th for delivery Dec 16th <ul style="list-style-type: none"> ○ This was a success in previous years ○ Appreciation comments for large display boards for Christmas concert nights <ul style="list-style-type: none"> ○ Hopefully this will help to increase the amount of submissions being received 	
7:40	Special Events – deferred to January meeting	Katelyn/Paula
7:41	ASCE \$500 Grant and COSC update – deferred to January meeting	Sheila
7:42	School Council Plan – 3 goals to focus on moving forward	Sheila
	<ol style="list-style-type: none"> 1) Parents actively engaged in the school (GOAL # 1) <ul style="list-style-type: none"> ○ What are we doing currently? <ul style="list-style-type: none"> ○ Opportunities for council to be involved in school events to promote council and recruit new members ○ What could we be doing? <ul style="list-style-type: none"> ○ Maximizing parent involvement - make council more visible to parents and families ○ Student representatives <ul style="list-style-type: none"> ○ Encourage student leadership at special events ○ Engaging parents <ul style="list-style-type: none"> ○ Postcard for council and TBRA in kindergarten packages ○ How can we make this more personal moving forward? ○ Success Measures <ul style="list-style-type: none"> ○ How do we measure if the steps we have implemented have been effective? 	
8:02	Meeting Adjourned	Sheila

Next Meeting: January 21 @ 6:30pm in Copperhaven School Library